

**Internal assessment coversheet: design technology**Submit to: **Moderator**Arrival date: **20 Apr / 20 Oct**Session: **.May/Nov 2009.**

School number:

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School name: .....

Please check (✓) the boxes below to confirm that you have carried out the following requirements in preparing the sample.

- I have read section H6 and section 4 in the handbook.
- Internal standardization has taken place where two or more teachers are responsible for the internal assessment of candidates.
- A form 4/PSOWDT is included for each candidate in the sample set.
- Photocopied material is legible (ideally, original work should be sent to the moderator).
- The highest level attained in each criterion P, R, D and E in investigations and the level attained in each criterion P, R, D and E for the design project have been clearly circled or highlighted on each candidate's 4/PSOWDT.
- The write-ups and teacher instructions corresponding to the levels circled or highlighted on form 4/PSOWDT from each candidate in the sample set are clearly identified.
- The design project mark for MS has been noted.
- The design project is included.
- The title of the group 4 project is included in the outline of experiments in the 4/PSOWDT and the level achieved for PS in the group 4 project has been noted. (Students doing two subjects must have the same mark in both.

No written evidence is required for PS and MS.

A mark out of 30 for the major design project (four criteria and MS) and a mark out of 30 for other investigations (four criteria and PS mark for the group 4 project) must be recorded on the internal assessment option on IBIS.

**Atypical candidates**

It is important that the sample work received by the moderator is typical of the marking standards applied to the whole group of candidates. If IBIS selects a candidate's work for a moderation sample that is atypical, include the work of another candidate with the same or a similar mark in addition to that candidate's work.

I confirm that, to the best of my knowledge, the write-ups/reports submitted are the authentic work of each candidate.

Teacher's name: ..... Date: .....

Teacher's signature: .....